

REPORT

SUBJECT: Appointment of Assistant Transport Planner (Active Travel) – Fixed term

MEETING: Individual Cabinet Member decision (Cllr P Murphy)

DATE: 26th April 2017

DIVISION/WARDS AFFECTED: Countywide

1. PURPOSE

To seek approval for the appointment of an Assistant Transport Planner (Active Travel) for a fixed term contract of twelve months to backfill whilst the Council's Transport and Planning Officer is on secondment to Cardiff Capital Region City Deal Regional Transport Authority (CCRTA).

2. RECOMMENDATIONS

- 2.1 That a full time post titled Assistant Transport Planner be created for a twelve month period – band F (£22,658-£25,951).

3. KEY ISSUES

- 3.1 As City Deal develops a Regional Transport Authority is being created which is seeking to second MCC's Transport and Planning Officer initially for a period of 6 months
- 3.2 MCC is being recompensed for the secondment (3 days per week) and this money is being used to create the new post.
- 3.3 The postholder will undertake certain aspects of the role presently undertaken by the Transport and Planning Officer. A draft Job description is attached (appendix 1).
- 3.4 The secondment is initially for a period of 6 months although it is fair to say that the secondment will quite likely extend beyond the 6 month period. Should this happen, or the secondment become full time then officers presently anticipate the council being recompensed accordingly.

4. REASONS

- 4.1 City Deal is of major importance to South East Wales. The Council's Transport and Planning Officer has significant experience in working on regional transport solutions so the secondment benefits the development of transport plans for the Cardiff Region City Deal overall.

4.2 The secondment is for 3 days per week so the Transport and Planning officer will continue to undertake certain aspects of his current role. However without the creation of the new post those elements described in the job description will not be undertaken. In particular the Council is required to complete Active Travel plans by September. Without this post this will not be completed.

5. RESOURCE IMPLICATIONS:

The creation of the post is cost neutral.

The authority is seeking £33,000 (full year) recompense for the secondment (initially pro rata for 6 months).

This is sufficient to fund a full time post at band F inclusive of employer on costs.

Should the secondment be terminated after the initial 6 months then the fixed term contract will similarly be ended unless funding to complete the 12 month period can be found within the Operations department budget overall.

6. FUTURE GENERATIONS and EQUALITY ASSESSMENT

None applicable directly to this report.

SAFEGUARDING ASSESSMENT:

There are no safeguarding implications associated with the recommendations within this report.

7. CONSULTEES:

A full consultation exercise has not taken place.

City Deal Programme Board is ratifying the secondment in principle but MCC needs to approve the new post to provide cover during the secondment. Their timescale has precluded officers from undertaking a full consultation process on this report although some members and Chief Executive are aware of the proposal

8. BACKGROUND PAPERS: Nil

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9. AUTHORS

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